

## 8+3 Interim Report to IOM

### “NAIM-A TOUR: a sustainable model of responsible travel in Albania”

#### Section 1: Basic Information

Name of Partner: Naima Foundation, Juvenilja Assciation

Project Identification: CE 0377

Project Name (or number, where applicable): Engage the Albanian Diaspora to the Social and Economic Development of Albania

Project Geographical coverage (country/region): Albania

Project Area (if applicable):

**Reporting Period: 30 October 2020 – 30 April 2021**

Project Start Date: 30 October 2020

Project Planned End Date: 27 August 2021

Date of submission: 27 February 2021 and 15 May 2021

Total Confirmed Project Budget: EUR 110.000

#### Section 2: The 8 Core Questions

**1. Overall Performance:** Write about the project/program so far. Include information about how successful it is and what results are achieved. Write about the objectives of the project/program, and whether or not it is meeting these. Include information about its effect on the different needs of women, men, boys, girls, and vulnerable people. Suggested length: up to 1 page

*Instructions for partners (please delete these below before you submit your report):*

- *If you are writing an interim report, only write a little about the project/program as a whole. You can write about how you think the project/program will perform in the future. If you have submitted an interim report and this is your final report, include information about progress that has been made since the last report. You can mention important achievements, problems you have had, or any other information which has affected the project or its results.*

In the reported period – due to the COVID 19 pandemic – physical activities were not possible.

The following activities – in accordance with the Article 6.2.b Implementation Agreement – were implemented:

1. Organization of 6 meetings (1 per each tour) with the participants in Italy – **REALIZED**, Annex 1
2. Selection of the visitors for each tour and definition of roles and responsibilities – **REALIZED**, Annex 2 (List of the visitors);
3. Organization of e-meetings between the Italian and Albanian partners, **REALIZED**, Annex 3 (Minutes of the e-meeting);
4. Elaboration, data gathering and submission of expectation questionnaires, **REALIZED**, Annex 4.

5. Elaboration of an “Operational Plan” once the visit period is defined and visitors roles and responsibilities are defined, **REALIZED**, Annex 5 (Proposals of 6 tours);
6. Publication of at least 2 articles in Italian newspapers about the NAIMA-A tours, **REALIZED**, Annex 6;
7. Social media visibility, **REALIZED**, Annex 7.

**2. Changes and Amendments:** Briefly explain any changes to the project/program from the original plan (whether in the implementation plan, activities, measures, or outcomes), and explain why you needed to make them, for example because of a change in needs or in the overall situation. Suggested length: 1/2 page to 1 page

*Instructions for partners (please delete these below before you submit your report):*

- *For interim reporting, give recommendations for improving the design of the project/program or adapting the program to address these changes, including any changes to program goals, implementation plan, specific activities, indicators, or proposed outcomes. For final reporting, write about the changes that were made because of the change in circumstances, and how these affected how well you achieved the objectives or milestones set out in the original proposal.*

An extension period – up to April 30<sup>th</sup>, 2021, for the completion of activities in Article 1 was requested and approved from IOM.

**3. Measuring Results:** Describe the progress in achieving the outputs, outcomes and associated targets in the project proposal, according to the milestones or indicators that were established. Where a logframe is required, the following logframe (sometimes described as an indicator tracking table) is recommended. Alternatively, you can use the logframe or indicator tracking table given in the original proposal. While the 8+3 template allows flexibility on which log frame is used, all narrative reporting should include a log frame as much as possible.

Level of results	Indicator(s)	Baseline (with data)	Targets & Milestones	Progress & Achievement to Date	Explanation of Variance	Source & Method of Verification
2. A new comprehensive responsible tourism offer is created and tested in the Permet area (Southern Albania), in line with the SATT and AITR principles and in partnership						

with local communities, authorities and non-profit associations						
Output(s)	6 meeting organised in Italy	0	6	6	n/a	NAIMA project records
	48 visitors – divided in 6 tours – selected	0	At least 48	At least 48		
	1 e-meeting organised	0	1	1		
	1 document summarizing visitors expectations elaborated	0	1	1		
	1 Operational Plan elaborated	0	1	1		
	2 articles published in the Italian press	0	2	2		
	At least 10 posts published in the social media	0	10	10		

*Instructions for partners (please delete these below before you submit your report):*

- *Write about the outputs, outcomes, or results achieved. How much progress has been made towards the targets you identified for each indicator in the original proposal? Specifically write about whether the targets were met in time and explain why key targets or milestones were not met, and any differences between the expected results and the actual results. Explain the sources of measurement and verification used. For final reports, attach any monitoring and evaluation assessments taken.*
- *You should assess the results for each objective or outcome set out in the original performance plan, in both narrative and logframe form, unless the donor has asked for a logframe or a narrative description only. When only narrative reporting is required, it is helpful to organize the description of progress by the specific objectives or outcomes established in the project proposal.*
- *You find an example logframe or indicator tracking table above. Where a project/program has identified specific components in terms of sector, geography, or time period, the logframe may be broken down by these components, as indicated in the project proposal.*
- *Please structure inputs under this question according to the results matrix structure used. Use the outcome and output results statements as subheadings.*

**6. Risk Management:** Describe how risks to the project or program were identified, managed, and mitigated, including any operational, security, financial, personnel management or other relevant risks. Suggested length: 1/2 page

*Instructions for partners (please delete these below before you submit your report):*

- *Update the risk management analysis<sup>1</sup> included in the initial proposal, if applicable. Were the right risks identified? What new risks were there that you did not expect? What did you do to mitigate or address the risks you identified? Did this work?*
- *Write about external risks from the overall environment, and internal risks, for example, related to financial or personnel management issues. This might include risks of sexual exploitation and abuse of beneficiaries by project staff, corruption, conflicts of interest, loss of or harm to project staff, and loss of or harm to project/program materials or resources, for example. If your project/program takes place in an insecure environment, make sure you write about security risks, including how the security situation evolved over the course of the project/program and how this affected project activities.*

The most relevant risk for the project is COVID19 pandemics. However, we have identified measures of mitigation in order to assure the implementation of tours by the end of summer 2021. As you know, vaccination campaign has already started in Italy, taking into consideration age. By the end of summer it

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<sup>1</sup> Use the Risk Management Plan (see Tool 4.3 in Module 4) that is being kept updated as part of project monitoring as input to this section. For any constraints or delays from internal factors, consider carefully if and how they should be conveyed outside of the Organization. For external factors, be sure to pay attention to tone and word selection. Strive to objectively evaluate and describe the key information about a given challenge; remain factual and do not assign individual blame for difficulties faced. Ask DRD, the relevant CORMF, or the Regional Liaison and Policy Officer for guidance on how to liaise with donors about constraints. In principle, if the Project Manager keeps the donor informed of constraints throughout the project, this section should not contain any real “surprise” for the donor.

is expected that 80 % of adult population is vaccine in Italy, of which 100 % of persons above the age of 50. We will start tours with the vaccinated persons. More than 70 % of the identified persons for the responsible tours are above the age of 50.

In addition, NAIMA is taking into consideration – as a measure of mitigation, if COVID-19 rules between Italy and Albania persist - to reduce the number of days for the visits in Albania (from 7 days to 5 days), in order for the visitors not to apply the quarantine rules when re-entering Italy from Albania. If this will happen, NAIMA will propose to increase the number of visitors – with a subsequent request of no-cost variation.

### **Section 3: Additional Questions (select up to “3”)**

**3. Coordination:** Describe the impact of any coordination efforts, any synergies that developed, and recommendations for improving coordination in the future.

*Instructions for partners (please delete these below before you submit your report):*

- *Describe how you coordinated with the host government, other relevant organizations and the broader humanitarian system, including the cluster system and alignment to HRP/other relevant UN-led appeals/coordinated responses (where applicable).*
- *Write about how this has contributed to the project/program, for example, any good examples of working together with other projects/programs, or any other benefits that were the result of coordination. Are there ways that coordination could have been better or could have improved project outcomes?*

NAIMA has kept regular coordination with CESVI in Albania in order to ensure smooth implementation of activities, once it will be possible to work on the ground.

**5. Activities or Steps Toward Implementation:** Write about the implementation steps taken so far, the activities that have been conducted, and the management arrangements to ensure project/program implementation.

*Instructions for partners (please delete these below before you submit your report):*

- *Specific for interim reports, focus primarily on a comparison between the agreed-upon implementation plan (if one exists) and the actual implementation steps taken so far. Point out deviations from the original plan and explain why these changes happened or were necessary.*

Organisation of the “Visiting phase” according to the Logical Framework Matrix.

**6. Environment:** Write about how environmental issues were addressed and the impact of the project or program on the environment.

*Instructions for partners (please delete these below before you submit your report):*

- *Describe how environmental or climate issues were addressed. What did you do to ensure that the environment was protected and to manage risks to the environment? What environmental guidelines or policies did you follow?*
- *If the project produced positive outcomes for the environment, for climate sustainability, or better future resilience against natural disasters, write about them here.*

Not applicable in this phase.

## **Annexes**

*Instructions for partners (please delete these below before you submit your report):*

*List the other annexes that are attached to the narrative report, if any. If there are no annexes to attach, please note this here. Ensure that the annexes are mentioned in the body of the text, and that the numbering of the annexes matches their order of appearance. Note that the financial report is not considered or counted as an annex. Note too that the updated Risk Management Plan is an annex to the donor report that is only circulated internally and is not to be submitted to the donor unless the donor agreement stipulates it.*

Annex 1 – Minutes of organization of 6 meetings (1 per each tour) with the participants in Italy

Annex 2 - List of the visitors;

Annex 3 - (Minutes of the e-meeting NAIMA – CESVI - Juvenilja

Annex 4 - Elaboration, data gathering and submission of expectation questionnaires

Annex 5 (Proposals of 6 tours) - Elaboration of an “Operational Plan” once the visit period is defined and visitors roles and responsibilities are defined

Annex 6 - Publication of at least 2 articles in Italian newspapers about the NAIMA-A tours

Annex 7 - Social media visibility